

**North Carolina State University  
Application for In-State Tuition for  
North Carolina Teachers' Certification and  
Professional Development**

Under North Carolina General Statutes Section (G.S.) 116-143.5 certain North Carolina teachers may be eligible for the in-state tuition rate for courses taken for teacher certification or professional development as a teacher. To be eligible, the applicant must meet the following criteria:

1. An applicant for the benefit of G.S. 116-143.5 must be a teacher or other person paid on the North Carolina teachers salary schedule incident to full-time employment by a North Carolina public school. "Full-time employment" means employment under which the employee's aggregate of duties qualifies applicant for membership in the Teachers and State Employees Retirement System (TSERS) or would qualify the applicant if he/she were employed on a permanent basis.
2. The applicant must provide a written declaration from the principal of his/her employing school verifying the applicant's employment status as a full-time employee paid on the North Carolina teachers salary schedule, and that any course for which the tuition benefit may be received must be relevant to teacher licensure or professional development as a teacher.
3. The applicant must be a North Carolina resident (domiciliary) of any duration, as determined by G.S. 116-143 and A Manual to Assist the Public Higher Education Institutions of North Carolina in the Matter of Student Residence Classification for Tuition Purposes. A copy of the Manual is on reserve in the Library and in the Office of Undergraduate Admissions.
4. The applicant must be found to have established North Carolina legal residence prior to commencement of the course(s) for which the benefit of G.S. 16.143.5 is sought.
5. Application for the tuition benefit will be permitted with respect only to academic terms commencing on or after the date on which the applicant delivers, in proper order, a completed Application and all supporting documentation.

**Directions**

- **Respond to all questions.**
- **Print or type all responses.**
- **Be completely accurate to the best of your knowledge and understanding. Falsification of your responses may subject you to disciplinary action including dismissal from the institution.**
- **Sign and date the application where indicated to make those acknowledgements and certification necessary to render this a viable application.**
- **Attach supporting documentation.**

1. Full Name: \_\_\_\_\_ E-mail address: \_\_\_\_\_

2. Student identification number: \_\_\_\_\_

3. Current Mailing Address: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

4. Identify each course (course and department) for which the waiver is sought:

| <u>Course Number</u> | <u>Course Name</u> | <u>Department</u> |
|----------------------|--------------------|-------------------|
| _____                | _____              | _____             |
| _____                | _____              | _____             |
| _____                | _____              | _____             |

5. The Application is for what semester and year? \_\_\_\_\_

6. Attach the following documentation:

A. A completed Application with supporting documentation.

B. Affidavit from the principal of the public school where you are employed, verifying:

- (1) You are a full-time employee of that public school such that you qualify for membership in the Teachers' and State Employees' Retirement System (TSERS), or would so qualify if employed on a permanent basis.
- (2) You are paid on the North Carolina teacher salary schedule.
- (3) Each course (which must be named by the principal in the affidavit) is relevant to teacher certification or professional development as a teacher.

I certify that all information I have provided is true to the best of my knowledge.

I hereby acknowledge that North Carolina State University may verify information provided, but may divulge the contents only as permitted under the Family Educational Rights and Privacy Act of 1997.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Submit the Application and supporting documentation to the appropriate NCSU Admissions Office**